



## CCS STUDENT COUNCIL APPLICATION

2024-2025

**Please read all the information carefully.**

### **Student Council Position Information/Responsibilities**

Student Council is a wonderful opportunity to act as a role model and to be a leader. In STUDENT COUNCIL, you will be involved in planning Graduation, Halloween, Christmas, and other events/fundraisers, while having fun at the same time!

Student Council members' ultimate responsibility is to represent the voice of the Student Body. Members will need to communicate effectively with their classmates through not only face to face communication, but also by creating social media accounts: setting up Instagram, Twitter, Snapchat, Google Forms, Polls, YouTube, etc. Social media **MUST** be handled in a respectful manner and **MUST** be used efficiently. Students must be active members every year they are elected. If a student is not active during his/her position, he/she will not be eligible for re-election and/or can be removed from his/her current office.

### **Eligibility:**

- Applicants must be currently enrolled students at the Chinese Cultural School of Atlanta.
- To become an officer of the Student Council, an applicant must be in the 8th through 12th grades.
- Application deadline is **November 16, 2024**
- Please upload your completed application to the following email: **atlantaccs.org@gmail.com**

**If you choose to run for a STUDENT COUNCIL officer position and are elected, you must be prepared to do the following:**

- Attend meetings
- Participate in planning Graduation, Halloween, Christmas, and other events/fundraisers
- Participate and contribute to activities that may be held on the day of the school
- Maintain a good grade and an acceptable conduct each semester
- Maintain regular attendance (no more than 1 unexcused absence)

**In order to run for any officer, candidates must complete the following:**

1. Completed application
2. Permission form signed by candidate and parent
3. Provide a 300 to 650-word essay titled "Why I am a good fit for CCS student council?"



## **Positions for Student Council Officers**

### **President**

- Set an example with no unexcused absences
- Presides over council meetings
- Facilitates communication with school administration
- Organizes student-led initiatives, events, and projects
- Advocates for students concerns and positive changes
- Promotes school spirit unity, and positive culture
- Upholds CCS's values and policies

### **Vice-President - Operation**

- Set an example with no unexcused absences
- Plan meetings with other class officers
- Preside over meetings if President is unable to attend meetings
- Support and work together with the President
- Respect the ideas of all Student Council members
- Keep attendance records in order
- Sprobation notices to members with 2 absences for class meetings

### **Vice-President - Social Media**

- Manage online presence and communication strategies.
- Create and curate engaging content for social media platforms (Facebook, Instagram, YouTube, etc).
- Promote council events and initiatives online.
- Interact with students through digital channels.
- Enhance council visibility and community building.
- Collaborate with other council members for message alignment.
- Post ALL CCS activities/events/news
- Must communicate effectively with fellow class officers

## **Secretary**

- Help plan class meetings
- Record meeting minute in the class meeting folder
- Support the president and the vice president in meetings
- Manage council correspondence, maintain records and archives, and facilitate communication between council members and the student body.

## **Vice President - Community Outreach**

- Seek sponsorship/fundraiser opportunity
- Cultivate positive council-local community relationships.
- Organize and promote community service projects.
- Collaborate with local organizations.
- Encourage student engagement in volunteer activities.
- Address community concerns and gather feedback.
- Ensure initiatives benefit students and the broader community.
- Promote civic responsibility and the council's socially responsible image.



**Student Council Application**  
**Chinese Cultural School of Atlanta**  
**2024-2025**

Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

I am applying for the position of \_\_\_\_\_ .

Membership only

In which grade are you enrolled in regular school (2024-2025) \_\_\_\_\_

Cell Phone # \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Parent(s) Information:**

Mother's Name \_\_\_\_\_

Cell Phone # \_\_\_\_\_

E-mail Address \_\_\_\_\_

Father's Name \_\_\_\_\_

Cell Phone # \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Membership Requirements**

**Members are expected to be present at all meetings.**

- Probation after **2 unexcused absences.**
- Dismissal after more than **2 unexcused absences**

**Members are expected to communicate with other members of the Student Body. Members should bring student input and ideas to the meetings since members represent all students. Members are expected to be active and participate in ALL Student Council activities.**

**Members are expected to maintain a good grade standing.**

- Probation after grade drop identified.

**Members are expected to represent CCS in a positive manner.**

## **Parent/Student Commitment**

For Student Council to run as efficiently as possible, there is a contract that is strictly followed. Please make sure you have read and understand the contract, understand what is expected of each office, and understand what will occur if any council member does not adhere to the contract. After becoming a member, it is possible for the contract to be changed or altered as the council sees fit. Changes and decisions may be made at the discretion of the Chinese Cultural School administration and/or Student Council sponsors.

Student Council Sponsors

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I, \_\_\_\_\_, hereby acknowledge that I have read the guidelines and understand that once accepted as a member of the CCS Student Council, I must maintain a good grade standing, present myself as role model, and participate in Student Council activities. I agree that all information listed on this application is correct.

I, \_\_\_\_\_, agree to meet all expectations for the duration of my position in CCS Student Council. I understand that if I fail to meet any expectations, I will be dismissed from my position.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I have read all the Student Council guidelines. My child has permission to run for CCS Student Council.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_